



"Joining Hands to Help Our Community"

**2020
Annual Report**

Faith Works State of the Organization - 2020

Many of our 2020 activities were significantly and negatively affected by Covid. We were not able to have our in-person fundraisers and our income fell somewhat. Our construction teams were still able to complete a considerable number of projects using volunteers and contractors. We followed Covid guidelines and were able to accomplish outdoor projects and some limited inside work utilizing masks and social distancing practices. But we also received a number of requests that could not be met using the guidelines. Many of our volunteers are in the age-vulnerable group, so a number of requests were investigated and put on an “on-hold” list until conditions improve and the work can be safely accomplished.

Our scheduled Disaster Relief Trip was cancelled as the host organization could not work under the Covid guidelines, but we are ready to go as soon as conditions allow. We are looking to expand our Board with additional members that are gifted in stewardship, compassion and leadership. We are always looking for individuals with project management skills.

Finally, Faith Works is putting out a special call for donations, which is the lifeblood of our organization. We still operate at near 96% efficiency, with only 4% of all donations going to overhead expenses such as our warehouse to store tools, equipment and in-kind materials donations. Our lunches are often paid for provided by volunteers, and our entire staff are unpaid volunteers. But the price of materials has skyrocketed and we are always looking for ways to do more with less. While churches are meeting with fewer people in person, our bulletins reach fewer hearts - and as such we are looking for assistance in taking our resources to the digital world of Facebook birthday and anniversary fundraisers, giving Tuesday posts, Smile.Amazon.com charity of choice, and GoFundMe pages. We always appreciate anyone who wants to raise money for our cause and we have been successful in the first few trial runs of such events as we live more and more in this digital world. It's all set up and easy for anyone to name our group in any of these platforms.

Faith Works is pressing on, living our best life to serve others. Consider joining or partnering with our charity in some way. It's the best feeling in the world to use what God has blessed you with as a conduit to bless someone else. We look forward to seeing you on the journey as we go with strength and passion into 2021.

Glen Sweitzer Jr, President
Faith Works Coalition

\TABLE OF CONTENTS

1	Table of Contents.....	Page 3
2	Mission Statement, Objectives and Organizational Structure.....	Page 4
3	Committee Reports	
	3.1 Construction Projects Committee.....	Page 5
	3.2 Fundraising and Community Relations Committee.....	Page 6
	3.3 Volunteer Committee.....	Page 7
	3.4 Disaster Relief Committee.....	Page 7
4	2018 Financial Statement.....	Page 8

Appendices

- A. Officers and Board of Directors
- B. Supporting Organizations

2. MISSION STATEMENT, OBJECTIVES, and ORGANIZATIONAL STRUCTURE

Faith Works Coalition (FWC) is an alliance of local faith-based organizations and individuals founded to assemble and responsibly steward financial, material and human resources sufficient to address substandard housing in Virginia Beach and other communities.

Mission Statement

Faith Works Coalition was established to eliminate poor living conditions in Virginia Beach, Chesapeake and other communities by repairing homes for elderly, disabled, disadvantaged and low-income families.

Objectives

- Improve housing for low income families, veterans, disabled persons and the elderly;
- Improve quality of life in low income neighborhoods;
- Minimize homelessness by repairing homes to meet basic living standards;
- Build community spirit through collaboration with other community organizations;
- Enhance the joy of fellowship inherent in faith-based volunteer organizations;
- Provide emergency relief through repair and reconstruction of homes in communities affected by natural disasters; and
- Collaborate with the Cities of Virginia Beach and Chesapeake housing departments and other community organizations that share FWC's mission and values.

Organizational Structure

The Board of Directors is comprised of individuals from community organizations and congregations that oversee all Faith Works Coalition activities. The Board meets monthly and elects officers at its annual meeting to include a President, Vice President, Secretary and Treasurer. Fiscal accountability starts with the Finance Committee's responsibility for monthly reporting, and is exercised through the Board and Treasurer. We have a structured organization for each project to properly manage duties and responsibilities contained in each functional area established to support the undertaking. The Board through its committees:

- Recruits new members and publicizes our objectives.
- Identifies properties for improvement.
- Does thorough pre-planning for upcoming projects.
- Supports and provides oversight for projects that are in progress.

The following are established as standing committees:

- Finance
- Fundraising and Community Relations
- Construction Projects
- Volunteer
- Disaster Relief

3 COMMITTEE REPORTS

3.1 Construction Projects Committee.

Duties of the CPC

The Construction Projects Committee (CPC) is comprised of the Intake Coordinator, Project Managers, and the Volunteer Coordinator. This team works in harmony to accomplish day-to-day operations of FWC:

- The Intake Coordinator receives all inquiries from families seeking help and refers them to the Project Managers.
- The Project Managers conduct interviews with the families to evaluate the project and compile a financial profile of the family; they report findings and recommendations back to the CPC.
- The CPC then makes recommendations to the Board of Directors regarding those families that qualify for FWC assistance, whether the project is within FWC budget, and is in keeping with our mission.
- The Volunteer Coordinator publishes Board approved projects to the volunteer data base and selects the volunteer crew who will work on the project.
- The Project Managers, supervising volunteer work, complete the needed repairs. They also account for all expenses and file reports of completed projects.
- Some approved repairs are beyond the ability or qualifications of volunteers. For these repairs, certified contractors are employed.

Year in review

The activities for 2020 were somewhat impacted by the COVID-19 pandemic; indoor projects involving close quarter work were deferred or delayed. Otherwise, the scope of work and the type of repairs needed were consistent with prior years. During this year we accomplished 162 home repairs, projects that were needed for client families to be warm, safe, and dry in their homes. We also did repairs for two Health Clinics that serve uninsured low-income families. We continue to serve many families in mobile homes: 40 mobile homes were worked on (25% of projects). We also continue to use our reliable contractors where necessary. In 2020 we used contractors on all or part of 69 projects (42%). Our “go-to” contractors are prompt and reliable, do good work, and support our mission. They are a valuable part of the FWC ministry.

Type of projects:

- 30 Roof repair or replacement (18%)
 - 29 Handicapped ramps or decks built/repared (12%)
 - 32 Heating/air-conditioning system repairs (20%)
 - 37 Plumbing repairs (23%)
 - 36 Door/window repairs; flooring repairs; and misc. (27%)
- The average cost, per project, was \$400. Here is more detail:
- 123 projects \$0 - \$500 (75%)
 - 27 projects \$500 - \$1000 (16.5%)
 - 14 projects greater than \$1000 (8.5%)

Client Family Analysis

While FWC keeps the identity of client families in strict confidence, we do keep statistics on family composition and income level. This compilation is done to ensure operations fulfill the goals of our Mission Statement.

Using Federal Poverty Guidelines (FPG) as the indicator of low-income families, the following table shows a summary of the work we performed in calendar year 2020:

Total Family Projects	162
Different Families Served	138
Average Family Income	\$17,810 (111%FPG)
Average family Size	1.8 persons
Families at or below 200% FPG	129 (94%)
Families at or below 300% FPG	138 (100%)

3.2 Fundraising and Community Relations Committee (CRFC)

The FCRC Committee informs the public about our organization, handles all publicity, manages development projects, applies for grants, prepares promotional materials, oversees the website and works with the Executive Committee on many facets of our non-profit's operations. During the pandemic year of 2020, the Committee looked to new and different sources for funding the Faith Works Coalition projects with mixed results. Church visits were not practical in spreading the word as most were either shut down or had reduced attendance at services. Several virtual presentations were made to inform people with mixed results. Letters were sent to past donors thanking them for their past donations and encouraging any donation that they were able to make. Total monetary donations received were down by approximately 29%. The total income was just over \$74,000 which included support from 15 different churches, some large one-time gifts, in-kind donations and pro bono labor.

Specific projects and accomplishments for 2020 include:

- a. The Combined Federal Campaign (CFC) once again accepted FWC as a donor-eligible charity. Unique to this campaign was our producing and posting a 59 second video telling our story. FWC supported one virtual “Kick-Off” event for CFC with FWC being a featured charity. Using the CFC income-to-expenses formula, FWC maintained administrative expenses at close to 6%, **allowing \$0.94 of every donation dollar received to support our projects!**
- b. Several new grant applications were submitted, with one grant from the City of Chesapeake still pending. A grant was received from the Cape Henry Rotary Club.
- c. Our major fundraiser, the Annual Gigantic Yard Sale, was cancelled because of Covid 19 limitations.
- d. An application was submitted for the Virginia Neighborhood Assistance Program. FWC was again approved allowing us to offer \$16,000 in tax credits to eligible donors, based on up to 65% credit on state taxes.
- e. The FWC website was ”overhauled”, and updated frequently making the site more mobile friendly, activity increased on our Facebook page, and our Amazon Smile and website donations increased nominally. With over 10,400 website “visits” during 2020, our social presence is growing!

- f. The FWC Facebook page was updated and we are followed by over 170 people, with Instagram at 47!
- g. Activity increased on our Amazon Smile account which is an easy way to support FWC.
- h. Annual reports and letters were hand delivered to churches and donors.
- i. The FWC tri-fold was updated and revised to make it more generalized to minimize future updates and re-printings.

3.3 Volunteer Committee

The Volunteer Committee maintains a database of volunteers who have indicated an interest in working with Faith Works Coalition. Working closely with the Construction Projects Committee (“CPC”), the Volunteer Committee issues “Call for Volunteers” emails and provides the CPC project manager with the names of volunteers who will participate on each project day.

In 2020, despite the Covid pandemic, our volunteer base continued to grow. Our volunteers consist of individuals and groups such as individual congregations, military organizations, and civic organizations. Volunteers come to us through congregational announcements, visits to our website and Facebook/Instagram pages, shared databases with other volunteer organizations, and by word of mouth. We continue to be blessed with a core team of volunteers hailing from Virginia Beach and Chesapeake congregations that have long supported Faith Works Coalition. That core group remains at about 30 members, but we are pleased to report that we have added at least 12 new volunteers to our database in 2020, many of whom have already worked on projects.

Beginning in 2019, the Volunteer Committee began to more carefully compile an ongoing list of projects for which calls for volunteers have been published—a project we continued into 2020. This list includes information about the number of volunteers who responded to the call and then arrived at the job site to assist with the project. We are very happy to report that in spite of the delays caused by the Covid 19 pandemic, we sent out 15 calls for volunteers in 2020, and every time, volunteers were willing to step up and assist. As the year went on, we saw an increase in the number of volunteers responding to each project request, a decrease in the amount of time elapsing between when the call was sent and when volunteer responses came in, and a decrease in the number of projects for which we were short-staffed. We are extremely grateful for the willingness of our volunteers to step up when the calls for volunteers are sent and to respond with such generosity of time and energy.

3.4 Disaster Relief Committee.

Disaster relief efforts were cancelled in 2020 due to the restrictions of the COVID-19 pandemic.

4 FAITH WORKS COALITION

FAITH WORKS COALITION
Statement of Revenue and expense Cash Basis
Combined
For the Period Ended December 31, 2020

	12 Months Ended Dec. 31, 2020	Pct
Revenue		
Surplus Appliance Sales	\$ 220.00	0.29
Congregations	23,638.61	31.62
Organizations	8,254.52	11.04
Individuals	23,487.17	31.42
Nap Deposits	17,250.00	23.07
Interest Income	4.61	0.01
Combined Cam/Amazon/United Way	1,910.28	2.56
Total Revenue	74,765.20	100.00
Construction Expenses		
Permits	128.42	0.17
Building Materials	25,656.10	34.32
Contractor Costs	35,574.16	47.58
Insurance	750.00	1.00
Lunch	16.29	0.02
Rentals Job Site	20.90	0.03
Warehouse Rental	4,337.00	5.80
Total Construction Expenses	66,482.87	88.93
Gross Profit	8,277.72	11.07
General and Administrative Expenses		
Fees & Licenses	271.00	0.36
Postage & Shipping	168.00	0.22
Bank & Finance	23.00	0.03
Telephone	684.44	0.92
Accounting Fees	1,000.00	1.34
Total General and Admin. Expense	2,146.44	2.87
Net Income (Loss)	\$ 6,135.89	8.21

Appendix A: 2021 Officers & Board of Directors

Officers

Matthew Weinstein, President
Glen Sweitzer, Vice President
David Carré, Secretary
Gloria Thompson, CPA, Treasurer

Board of Directors

Bruce Warren
David Carré
Matthew Weinstein
Ed Carbaugh
Gloria Thompson
Roger Morgan
John Porter
Matt Schorr
Mike Nickelsburg
Michelle Harris
Marcia Washington
Lisa O'Neill
Glen Sweitzer Jr.
Richard Norman
John Nogosek
Pat Roll
Ray Kirby
Starr Janicki
Sheridan Barber
Dan Ries

Appendix B: Supporting Organizations

Churches and Congregations

Bayside Presbyterian	New Oak Grove Baptist
Bible Baptist	Nimmo United Methodist
Blackwater Baptist	Oak Grove United Methodist
Cavalry Presbyterian	Ohef Sholom Temple
Charity United Methodist	Our Savior Lutheran
Christian Chapel Assembly of God	Piney Grove Baptist
Church of the Ascension Catholic	Pleasant Grove Baptist
Church of the Holy Family Catholic	Prince of Peace Catholic Church
Eastern Shore Chapel	Providence Presbyterian
Emmanuel Episcopal	Pungo Church of God
First Presbyterian, Virginia Beach	Sandbridge Community Methodist
Foundry United Methodist Church	St. Aidans Episcopal Church
Galilee Episcopal	St. Gregory The Great Catholic Church
Great Bridge Presbyterian	St. Mark's Catholic Church
Great Bridge United Methodist	St. Matthews Catholic Church
Community United Methodist	St. Nicholas Catholic Church
Kings Grant Baptist	St. Steven Martyr Catholic Church
Little Zion Missionary Baptist	Thalia United Methodist
Lynnhaven Colony Congregational	Unity Renaissance
Lynnhaven Presbyterian	Virginia Beach United Methodist
Lynnhaven United Methodist	Wave Church
Mt. Sinai New Greater Baptist	Women of Galilee
New Creation/Aldersgate UMC	Wycliffe Presbyterian

Companies & Organizations

ABC Supply Company	Home Depot Foundation
Agape Business Group	Knights of Columbus Council 8240
Bike and Build, Inc	Mechanical Services Company
Cape Henry Rotary Club	Miles Roofing Co.
Damuth Trane	TowneBank
Emmanuel Crafters	Westminster Canterbury Foundation
Hampton Roads HVAC	