



"Joining Hands to Help Our Community"

**2018
Annual Report**

Letter from the President - 2018

It seems like yesterday that I was writing a letter regarding the 2017 achievements of Faith Works Coalition and here I am doing it again! 2018 has been an incredible year with yet another record number of projects completed, 163 in total. We depend on backing from the communities of Chesapeake and Virginia Beach who support us directly with financial donations and with "in kind" products, labor and materials that help us grow.

2018 saw us celebrate our tenth anniversary with a dinner and evening of reminiscing; thanking our volunteers and supporting contractors. Seeing some of our past members who have retired for a second or third time was heartwarming, and you could see the pride in their faces as they learned of our more recent accomplishments while reliving some from the past in which they were involved.

At the conclusion of 2018, I turn over the reins of leadership of this great organization to Mr. Glen Sweitzer, owner of Regal Renovations. He owns a small business that helps repair homes inside and out. He understands the great need to reach out to the less fortunate. Glen has been on our Board for several years and his new ideas and leadership style are important for this non-profit to continue, as we collectively work for today and plan for the future. My commitment remains strong as I turn my focus to chair the Fundraising and Community Relations committee. I will also stay active with weekly work projects and taking my turn with a hammer!!

Now, and as always, there are many ways in which any individual or company can help us meet our goal of eliminating poor housing conditions in the cities of Chesapeake and Virginia Beach. Here are a few suggestions on how you, the reader, may lend a hand:

1. We ask you to help your neighbor as you are able, but when it is beyond your abilities, please have your neighbor call us to see if we can assist. Our intake numbers to start the process are 757-266-9590 for Chesapeake and 757-266-9994 for Virginia Beach.
2. We always need volunteers to physically help with projects. It is not necessary to be skilled to volunteer. We have a knowledgeable person on every project who can teach you the skill needed to complete the task. Please go to our website: www.faithworkscoalition.org, to sign up.
3. Our Board can always use volunteers. Familiarity with construction is not a prerequisite. We need assistance with fundraising, grant writing, marketing, administration, social media and finance to keep us moving in the right direction.
4. Lastly, we do need donations. The average project cost is \$500. Any amount helps. One can donate via our web site www.faithworkscoalition.org, or by mailing a check to: Faith Works Coalition, Inc., 4876-118 Princess Anne Road, PMB 221, Virginia Beach, VA 23462. We are a State of Virginia registered 501(c) (3) and your donation could be tax deductible. As an all- volunteer organization with no paid employees, our overhead is uniquely low. Just three cents of every donated dollar are needed for administrative expenses, allowing \$0.97 to go directly to the service we provide. You will receive high return for your donated dollar!

Thank you again for your past support and I ask that you consider continuing to support us. With enough help we CAN eliminate substandard housing in our two cities! God Bless!!



John Nogošek
President, Faith Works Coalition

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2. MISSION STATEMENT, OBJECTIVES, and ORGANIZATIONAL STRUCTURE

Faith Works Coalition (FWC) is an alliance of local faith-based organizations and individuals founded to assemble and responsibly steward financial, material and human resources sufficient to address substandard housing in Virginia Beach and other communities.

Mission Statement

Faith Works Coalition was established to eliminate poor living conditions in Virginia Beach, Chesapeake and other communities by repairing homes for elderly, disabled, disadvantaged and low-income families.

Objectives

- Improve housing for low income families, veterans, disabled persons and the elderly;
- Improve quality of life in low income neighborhoods;
- Minimize homelessness by repairing homes to meet basic living standards;
- Build community spirit through collaboration with other community organizations;
- Enhance the joy of fellowship inherent in faith-based volunteer organizations;
- Provide emergency relief through repair and reconstruction of homes in communities affected by natural disasters; and
- Collaborate with the Cities of Virginia Beach and Chesapeake housing departments and other community organizations that share FWC's mission and values.

Organizational Structure

The Board of Directors is comprised of individuals from community organizations and congregations that oversee all Faith Works Coalition activities. The Board meets monthly and elects officers at its annual meeting to include a President, Vice President, Secretary and Treasurer. Fiscal accountability starts with the Finance Committee's responsibility for monthly reporting, and is exercised through the Board and Treasurer. We have a structured organization for each project to properly manage duties and responsibilities contained in each functional area established to support the undertaking. The Board through its committees:

- Recruits new members and publicizes our objectives.
- Identifies properties for improvement.
- Does thorough pre-planning for upcoming projects.
- Supports and provides oversight for projects that are in progress.

The following are established as standing committees:

- Finance
- Fundraising and Community Relations
- Construction Projects
- Volunteer
- Disaster Relief

3 COMMITTEE REPORTS

3.1 Construction Projects Committee.

During 2018, FWC completed 163 Projects; 85 in Virginia Beach and 78 in Chesapeake. This represents an increase of 28% over 2017. Total construction expenditures were \$109,425 for an average of \$671 per project, up from \$655 in 2016. Of this total, 63% was spent on contractors and 37% was

spent on materials used by FWC volunteers and warehouse rental. Outside contractors were employed for some roofing, plumbing, electrical and HVAC work. FWC continued to repair or replace defective appliances on some projects when donated appliances were available. If there is an excess of needed appliance donations, the donated appliances are sold to raise money for projects. Our focus is safe, warm, and dry. Homeowners are qualified through a vetting process. We do not engage in cosmetic repairs or fix landlord's maintenance issues. In situations where applicant's requests did not meet FWC criteria, homeowners were coached on how to make repairs themselves, or reliable and reasonable contractors were recommended. Occasionally, FWC provides contacts to assist with other needs such as food or financial management. In addition, Home Depot provided a grant for materials that enabled Faith Works volunteers to install a new kitchen for a retired, disabled Navy veteran.

Significant facts involving 2018 projects are summarized below

- 71 projects required some or all work to be performed by outside contractors
- 44 projects involved roof leak repairs, or in a few cases, total roof replacement
- 38 projects involved plumbing repairs or replacements
- 15 projects involved electrical repairs
- 18 projects involved heating/cooling system repairs or replacements
- 45 projects were completed on mobile homes
- 9 projects involved providing wheelchair access ramps

The financial breakdown of the 163 projects, based on the actual dollars spent by FWC, is as follows:

# projects	FWC Expenditures
25	\$0 (i.e., only labor & equipment were provided)
27	\$0-100 range
49	\$100-500 range
30	\$500-1,000 range
32	\$1,000-5,000 range
0	Greater than \$5,000

The percentage of projects in each dollar range varied little from last year. The number of projects involving \$0 were possible due to use of donated materials or warehouse stock; grants; in-kind donations and individual donations for materials for a specific project. These projects also included coaching and referrals.

In the summer of 2018, FWC again partnered with the TEAMEffort program that brought several hundred high school kids from across the country to Virginia Beach for a ten week period. FWC referred a number of projects to TEAMEffort and assisted with supervision on seven projects. This program allowed some homeowners to receive assistance in areas that are not within FWC criteria. TEAMEffort provided funding for most of the projects, with FWC assisting on some items.

As a part of the client evaluation process, household incomes are determined. This information is also required to apply for the Commonwealth of Virginia Neighborhood Assistance Program, which grants tax credits for qualifying donations. In 2018, FWC assisted a total of 127 families. The "Average Client Family" income was 115% of the Federal Poverty Guidelines (FPG), with 89% of families below the 200% FPG and 99% under the 300% FPG. Special circumstances occasionally allow higher income families to qualify for assistance.

The heart and soul of our work is made possible through the talents and many hours given by our volunteers; creating warm, safe and dry dwellings for those in need. We continue to be amazed and encouraged by the renewed hope and uplifted spirits that our work brings to individuals and families.

3.2 Fundraising and Community Relations Committee (CRFC)

The Fundraising and Community Relations Committee informs the public about our organization, handles all publicity, manages development projects, applies for grants, prepares promotional materials, oversees the website and works with the Executive Committee on many facets of our non-profit's operations. During 2018, the Committee worked to increase donations of cash and in-kind materials/services. Church visits were commonly used to spread the word of our mission. Presentations were made to inform and thank donors for their past support. Total monetary donations received were up by approximately 17%. The total income was close to \$100,000 which included some large one-time gifts, in-kind donations and pro bono labor.

Specific projects and accomplishments for 2018 include:

- a. The Combined Federal Campaign (CFC) once again accepted Faith Works Coalition as a donor eligible charity. Using our stringent income to expenses formula, Faith Works Coalition maintained administrative expenses at close to 3%, allowing a full \$0.97 of every donation dollar received to support projects!
- b. A record number of new grant applications were submitted, with grants received from The Home Depot Foundation, Women of Galilee and Cape Henry Rotary.
- c. Our major Fundraiser, the 22nd Annual GIGANTIC Yard Sale netted approximately \$6,700.
- d. An application was submitted for the Virginia Neighborhood Assistance Program. Faith Works Coalition was again approved allowing us to offer \$15,000 in tax credits to eligible donors.
- e. Presentations were made to churches and civic organizations to raise awareness of the need for support in terms of volunteers, project referrals and donations to fund materials.
- f. The Faith Works Coalition website was "overhauled" and updates are frequent (See: <http://faithworkscoalition.org/>), making the site more mobile friendly; activity increased on our Facebook page (see: Faith Works Coalition) and our AmazonSmile and website donations increased nominally.

3.3 Volunteer Committee

The Volunteer Committee maintains a database of volunteers who have indicated an interest in working with Faith Works Coalition. Working closely with the Construction Projects Committee ("CPC"), the Volunteer Committee issues "Call for Volunteers" emails and provides the CPC project manager with the names of volunteers who will participate on each project day.

We continue to be blessed with a core team of volunteers hailing from Virginia Beach and Chesapeake congregations that have long supported Faith Works Coalition. That core group remains at about 30 members.

As David Carre will become the Secretary of Faith Works Coalition, Shelly Harris will become the head of the Volunteer Committee, and continues as the primary point of contact for publishing calls for

volunteers. David will continue to assist from time to time as needed, and Bob Brenton continues to coordinate the lunch providers when required.

In 2018, our volunteer base continued to grow. Our volunteers consist of individuals and groups such as individual congregations, military organizations, and civic organizations. Volunteers come to us through congregational announcements, visits to our website and Facebook page, shared databases with other volunteer organizations, and by word of mouth. We regularly lose a few military members who are transferred out of the area, but new ones arrive and are added to our database.

At the request of the project managers, we have updated our procedure of notifying such managers as to the number of volunteers we have secured for each project. The committee member who sends out the call keeps a list of those volunteers who have committed to the project and the dates to which they have committed. The project manager is notified as to the number of such volunteers about three to four days in advance of the project. If additional volunteers are needed at that time, a subsequent email is sent to volunteers, seeking additional help.

We are very grateful for the willingness of our volunteers to give of their time and energy to help those less fortunate in our community.

3.4 Disaster Relief Committee.

One of Faith Works Coalition's missions is to support recovery from natural disasters. In 2018 several volunteers traveled to North Carolina as individuals to assist in the clean-up after the devastation caused by Hurricane Florence. Planning is underway for a Faith Works mission team to partner with North Carolina Baptist Missions to assist in rebuilding homes in the New Bern, NC, area.

4 2018 Financial Statement

BALANCE SHEET

Current Assets	
Checking-Ches	\$ 20,361.78
Checking-VB	30,319.19
Special Projects	<u>2,898.95</u>
Total Current Assets	\$ 53,579.92
Fixed Assets	
Capital Property	2,120.00
Accum Depr. Capital Property	<u>(1,448.00)</u>
Total Fixed Assets	<u>672.00</u>
Total Assets	\$ <u><u>54,251.92</u></u>
LIABILITIES AND EQUITY	
Equity	
Unappropriated Fund Balance	\$ 70,836.61
Current Income (Loss)	<u>(16,584.69)</u>
Total Equity	<u>54,251.92</u>
Total Liabilities & Equity	\$ <u><u>54,251.92</u></u>

COMBINED INCOME STATEMENT 2018

Revenue	
Surplus Appliance Sales	\$ 705.00
Congregations	47,203.41
Anniversary Dinner	2,781.06
Corporations	1,250.00
Organizations	4,604.38
Donations	2,099.88
Individuals	16,594.04
In - Kind Contractor Services	25.00
Fund Raising	7,705.45
NAP Deposits	<u>15,000.00</u>
Total Revenue	97,968.22
Construction Expenses	

Permits	333.76	
Building Materials	34,849.58	
Contractor Costs	68,612.47	
Insurance	888.00	
Lunch	356.56	
Project Support	293.61	
Rentals Job Site	250.00	
Warehouse Rental	3,590.60	
Waste Management	250.00	
Total Construction Expenses	<u>109,424.58</u>	
Gross Profit		(11,456.36)
General and Administrative Expenses		
Fees & Licenses	595.53	
Postage & Shipping	218.12	
Printing and Duplication	14.35	
Corporate Expense	2,930.36	
Website Expense	214.20	
Depreciation	139.00	
Telephone	584.74	
Accounting Fees	400.00	
Lunch	37.78	
Total General and Admin. Expense	<u>5,134.08</u>	
Operating Income		(16,590.44)
Other Income		
Interest Income- Chesapeake	3.01	
Interest - VA Beach	2.74	
Total Other Income	<u>5.75</u>	
Net Income (Loss)	\$	<u><u>(16,584.69)</u></u>

Appendix A: 2019 Officers & Board of Directors

Officers

Glen Sweitzer, President
Matthew Weinstein, Vice President
David Carré, Secretary
Gloria Thompson, CPA, Treasurer

Board of Directors

Maria Acevedo
Sheridan Barber
Ed Carbaugh
Randy Duvall
Shelly Harris
Starr Janicki
Ray Kirby
Travis Marl
Roger Morgan
Mike Nickelsburg
John Nogosek
Lisa O'Neill
Richard Norman
Pat Roll
Matt Schorr
Rick Seegers
Bruce Warren
Marcia Washington

Appendix B: Supporting Organizations

Churches and Congregations

Bayside Presbyterian
Bible Baptist
Blackwater Baptist
Cavalry Presbyterian
Charity United Methodist
Christian Chapel Assembly of God
Church of the Ascension Catholic
Church of the Holy Family Catholic
Eastern Shore Chapel
Emmanuel Episcopal
First Presbyterian, Virginia Beach
Foundry United Methodist Church
Galilee Episcopal
Great Bridge Presbyterian
Great Bridge United Methodist Community
United Methodist
Kings Grant Baptist
Little Zion Missionary Baptist
Lynnhaven Colony Congregational
Lynnhaven Presbyterian
Lynnhaven United Methodist
Mt. Sinai New Greater Baptist
New Creation/Aldersgate UMC

New Oak Grove Baptist
Nimmo United Methodist
Oak Grove United Methodist
Ohel Sholom Temple
Our Savior Lutheran
Piney Grove Baptist
Pleasant Grove Baptist
Prince of Peace Catholic Church
Providence Presbyterian
Pungo Church of God
Sandbridge Community Methodist
St. Aidans Episcopal Church
St. Gregory The Great Catholic Church
St. Mark's Catholic Church
St. Matthews Catholic Church
St. Nicholas Catholic Church
St. Steven Martyr Catholic Church
Thalia United Methodist
Unity Renaissance
Virginia Beach United Methodist
Wave Church
Women of Galilee
Wycliffe Presbyterian

Companies & Organizations

ABC Supply Company
Agape Business Group
Bike and Build, Inc
Cape Henry Rotary Club
Damuth Trane
Emmanuel Crafters
Hampton Roads HVAC

Home Depot Foundation
Knights of Columbus Council 8240
Mechanical Services Company
Miles Roofing Co.
TowneBank
Westminster Canterbury Foundation