



Working together to eliminate
substandard living conditions

2010

Annual Report

Letter from the Chair

This Faith Works Coalition 2010 Annual Report highlights our activities and accomplishments throughout calendar year 2010. Our national, state and local economy finds all of us faced with challenging financial times that create personal, vocational and social hardships. These difficulties often compromise the safety and security of a family's home. This is particularly crucial for citizens who are most at risk in our communities due to aging, disability and/or economic need. The opening text of the Faith Works Coalition 2010 Annual Report speaks very well to the critical need for our work:

Challenging times create economic and social pressures that can undermine our most basic values. For three years Faith Works Coalition has been offering families in need of a helping hand, resources to correct damage and other problems with their homes; and, improve their opportunity to live independently in a safe, healthy environment. Through our volunteers and donors that lend a helping hand to families experiencing hardship, we make sure their voices are heard and we help build a more caring and responsive community that embraces the principle of helping others and, by example, build a better community of caring, while demonstrating through deeds, the responsibility to do the serious work demanded of us all as citizens.

I have had the opportunity to serve as a Director and Officer for a number of charitable organizations and it gives me great pleasure to report that nowhere have I seen the unity and selflessness that we find in our volunteers and Board. Each participant embraces our mission with uncompromising integrity and generosity, which has been the keystone to our success. As you will see in the Annual Report, we have helped twenty-eight families this past year while maintaining a healthy balance sheet and adequate donations.

Most importantly, I want to acknowledge and express our thanks to you, the people in Virginia Beach, Chesapeake and Hampton Roads. The support we have received this year from our volunteers, government officials, local vendors, church and synagogue congregations, and donors has been critical to our success. The good people of this community are the lifeblood of proof that *Faith Works*.

Please look over this report and feel free to contact our organization for additional information and visit our website at <http://www.faithworkscoalition.org>.

With much appreciation,



Matthew Weinstein
President, Chairman of the Board

Faith Works Coalition 2010 Annual Report

1. TABLE OF CONTENTS

1.	Table of Contents.....	Page 3
2.	Introduction.....	Page 4
3.	Mission Statement and Organization.....	Page 4
4.	Projects Completed in 2010.....	Page 5
5.	Committee Reports	
5.1	Construction Projects Committee.....	Page 9
5.2	Fundraising and Community Relations Committee.....	Page 9
5.3	Volunteer Committee.....	Page 10
5.4	Finance Committee.....	Page 10
5.5	Recruitment Committee.....	Page 10
6.	2010 Finance Summary.....	Page 11
7.	List of Supporting Churches.....	Page 12
8.	Officers and Board of Directors.....	Page 12

2. Introduction.

Challenging times create economic and social pressures that can undermine our most basic values. For three years Faith Works Coalition has been offering families in need of a helping hand resources and labor to correct damage and other problems with their homes, as well as improve their opportunity to live independently in a safe, healthy environment. Through our volunteers and donors who lend a helping hand to families experiencing hardship, we make sure their voices are heard. In so doing, we help build a more caring and responsive community that embraces the principle of helping others.

3. Mission Statement and Organization.

Faith Works Coalition is an alliance of local faith-based organizations and individuals founded to assemble and responsibly steward financial, material, and human resources sufficient to address substandard housing in Virginia Beach and other communities.

Mission Statement

Faith Works Coalition endeavors to eliminate substandard living conditions in our community by repairing homes for elderly, disabled and disadvantaged low income and working families.

Objectives

- Improve housing for low income working families, veterans, disabled persons and the elderly;
- Improve quality of life in low income neighborhoods;
- Build community spirit through collaboration with other community organizations;
- Enhance the joy of fellowship inherent in faith based volunteer organizations;
- Provide emergency relief through repair and reconstruction of homes in communities affected by natural disasters; and,
- Collaborate with City of Virginia Beach departments and other community organizations that share our mission and values.

Organizational Structure

The Board of Directors is comprised of individuals from community organizations and congregations that oversee all Faith Works Coalition activities. The Board meets monthly and elects officers at its annual meeting to include a President, Vice President, Secretary and Treasurer. Fiscal accountability starts with the Finance Committee's responsibility for monthly reporting, and is exercised through the Board and Treasurer. We have a structured organization for each project to properly manage duties and responsibilities contained in each functional area established to support the undertaking. The Board through its committees:

- Recruits new members and publicizes our objectives.
- Identifies properties for improvement.
- Does thorough pre-planning for upcoming projects.
- Supports and provides oversight for projects that are in progress.

The following are established as standing committees:

- Finance
- Fundraising and Community Relations
- Construction Projects
- Recruitment
- Volunteer

4. Projects Completed in 2010. During 2010, FWC was involved in projects that were completed at 24 separate locations. Of these 24 locations, 21 were family projects for individual homeowners; two (JCOC duplex & Beach Health Clinic) were volunteer projects; and one (Cloverleaf Apartments) was a community project.

During 2010, FWC developed new methods of helping some applicants even when FWC volunteers were unable to perform the requested work, or the applicants did not meet all requirements for assistance. In the first case, FWC was able to perform some roofing, plumbing and HVAC work using outside contractors. In the second case, FWC was able to assess the project requirements and recommend potential contractors as well as advise the homeowners on how to work with contractors to ensure good results at a fair price.

Other interesting facts include:

- Five projects were completed on mobile homes
- Seven projects involved no direct expenditure of FWC funds (i.e. only labor & equipment were provided)
- Seven projects required some or all work to be performed by outside contractors
- Two projects were completed on Youth Project Days by church youth groups

Projects were also approved for our new Chesapeake affiliate, most notably is the Smith Family Home rebuild which should be completed by the end of 2011. FWC is also participating in a major Va. Beach community project called Transition House which when completed will function as a halfway home for women entering society after incarceration.

Of the 27 projects completed during 2010, 8 involved no FWC expenditures; 2 were in the \$0-100 range; 9 were in the \$100-500 range; 4 were in the \$500-1,000 range; 3 were in the \$1,000-5,000 range; and 1 was greater than \$5,000.

While the average dollars spent per project is minimal, the value to homeowners is enormous, and is made possible by the many hours of time given by our volunteers. Specific details of each project are listed below, all of which were centered on health, safety and/or quality of life issues.

- 1. Mason Street, January 23.** The homeowner had water damage in the bathroom hallway, and a leak in the roof. Several Construction Committee members repaired the water damage at a cost of less than \$30. Roof repairs were contracted out at a cost of \$300.
- 2. Spartin Drive, February 5.** This mobile home was in need of a roof repair. The homeowner was able to conduct the repairs but not able to buy the materials. Two FWC volunteers surveyed the roof to determine what materials were needed. The volunteers procured the roofing materials and delivered them to the homeowner. The cost was less than \$215, \$25 of which was donated to FWC by the homeowner.

3. **Keener Lane, February 8 – 17.** The homeowner suffers with an advancing case of Parkinson's disease and his wife is his sole care-giver. The configuration of the only bathroom in the home was such that it was unsafe for use. FWC volunteers gutted the bathroom and adjacent linen closet, and rebuilt the former to include a new shower, handicapped commode, vanity, and shelving alcove. A handrail the length of the room was installed making the bath handicapped accessible. The cost of this project was \$1,750.00.
4. **Magnolia Street, March 11.** Low income homeowner had a leaky roof. A roofing contractor was hired to fix the problem at a cost of \$400. FWC volunteers repaired two bathroom floors, the kitchen floor and bedroom floor. The cost of the project was \$524.88.
5. **404 West Lane, March 12-20.** At the request of the Judeo-Christian Outreach Center (JCOC), FWC renovated this duplex, restoring it to habitability. Old kitchen cabinets and sink were replaced; the bathrooms were updated and repaired; all floors were re-carpeted or received new linoleum; and, all walls were painted. Unserviceable appliances were removed and replaced. JCOC agreed to pay for all building materials and appliances; FWC provided all labor and expertise.
6. **Geranium Crescent, April 28.** Volunteers completed several "honey do" projects at no cost to FWC.
7. **Cloverleaf Apartments, S. Military Hwy, May 22.** An FWC volunteer helped build a garden loggia at Cloverleaf Apartments which provides apartments for homeless single adults. The 60-unit complex is a regional project sponsored by Virginia Beach, Chesapeake, Norfolk and Portsmouth.
8. **Bill Shepherd Project, Suffolk, June 2-4.** Volunteers were at the home of FWC's late friend and fellow traveler, Bill Shepherd. They cleaned out three basement rooms; painted the walls and floors; and, hauled trash to the city dump. They also installed a ceiling in a basement office; built window frames around three windows; painted the carport wall; and, power-washed the deck. The intent of this board approved project was to assist Bill's wife in bringing the home up to a "show-able" condition for sale. Cost of the project was less than \$250.
9. **Sykes Avenue, May 12.** An elderly widow with very limited income had a roof leak and was told by two roofing companies that she needed a new roof at a cost of several thousand dollars. Two volunteers from FWC inspected the roof and determined that it could be repaired instead of replaced. FWC engaged a professional roofer to make the needed repairs at a cost of \$200.00.
10. **Longleaf Road, June 16.** FWC volunteers partnered with Catholic Heart Work Camp (CHWC) volunteers to accomplish a myriad of tasks for an elderly couple. They included shutter repair; fence rail/post replacement; living room and bedroom ceiling patch; storm door latch replacement; and a host of kitchen repair items.
11. **Admiral Drive, June 16.** FWC volunteers partnered again with CHWC volunteers to remove lawn debris; renew landscape beds; clean gutters; power wash decks; and, paint exterior trim.
12. **Blackburn Lane, June 17.** FWC volunteers again teamed with CHWC volunteers to remove lawn debris and clean landscape beds as well as house gutters for an elderly homeowner. Fence pickets were replaced; the deck was power washed; and, windows were scrubbed.

13. **Wolfsnare Road, June 18.** A disabled, elderly adult homeowner needed doors painted and kitchen cabinets repaired. FWC and CHWC volunteers removed lawn debris, refurbished shrubbery beds and trimmed all the bushes.
14. **Hamil Court, August 6.** An elderly widow on a limited income needed several "honey do" projects accomplished. Light fixtures were replaced; doors were repaired; gutters were cleaned; and, small ramps were installed at the front door. The cost to FWC was less than \$100.00.
15. **Middleground Court, Derby Run Mobile Home Park, August 27-28.** A disabled lady had some dangerous flooring in her trailer. FWC volunteers rebuilt the flooring in the hall and bedroom, and installed vinyl and carpet. Plumbing leaks to the washer/dryer were repaired, and a bathroom grab bar and a raised toilet seat were put in place. The rotten decking on the porch was replaced, and the yard received a general clean-up. Cost to FWC was approximately \$500.
16. **School Road, September 4.** FWC volunteers installed a new vinyl kitchen floor, repaired and retiled water damaged bathroom walls, replaced a faulty electrical receptacle, and repaired the front porch stoop. They also replaced a leaky toilet supply valve, cleaned the front gutter and cut back ivy growth in the front of the house and over the porch. Cost to FWC was less than \$250.00.
17. **Polluck Drive, County View Mobile Home Park, September 10.** An elderly lady on a fixed income had some roof leaks. Our contract roofer was hired to make the necessary repairs. Total cost was less than \$150. Two months later, the St. Aidans Episcopal Youth Group did a wonderful job painting this mobile home. The teens were diligent and productive, and had some good fun. The homeowner provided hot chocolate for a mid-morning break. The task was completed around noon at which time FWC volunteers grilled hot dogs for the group. Total cost was \$25.
18. **Rutherford Road, September 15.** Two elderly sisters had some plumbing leaks under the house preventing repairs to the floor furnace. Our contract plumber made the necessary repairs. Cost to FWC was \$315.
19. **51st Street, North End, September 21.** An elderly widow had difficulty engaging a reliable roofing contractor. FWC introduced her to a proven contractor who made her roof repairs at a fair cost.
20. **Iron Liege Run, Derby Run Mobile Home Park, October 4-11.** The homeowner asked FWC for help in repairing dangerous floors and restoring a badly deteriorated bathroom. We repaired the flooring in six rooms, rebuilt and re-plumbed the bathroom, installed vinyl and carpet on the rebuilt floors, and installed two house jacks for trailer stability. Cost of the project was \$1,750.
21. **Muth Lane, November 4 and 5.** FWC construction volunteers fixed faulty bathroom plumbing, reset the commode, replaced broken tile and repaired the vanity and sink. The bathroom sub floor was repaired and new vinyl was installed. Missing soffits in the front porch were installed, and the porch light was replaced. A front room was repaneled and the window was resealed. Total cost of the project was \$346.
22. **N. Birdneck Road, November 9.** The house walkway was broken, presenting a safety hazard to the elderly homeowner. Two FWC volunteers applied 70lbs. of concrete patch to the broken area. The walk is now safe. Cost of the project was less than \$50.
23. **Beach Health Clinic, November 16.** One of the external air conditioning units was recently stolen. To prevent a repeat performance, the Beach Health Clinic asked FWC

if a security device could be installed to make the units more secure. Eight volunteers dug 4 holes that were filled with concrete into which 2 iron retainer straps were inserted. The same process was repeated for the second unit. The air conditioners are now more secure. Cost of the project was less than \$50.

24. **Muth Lane, November 22.** Several repairs were made to the roof and plumbing system. A new 2 inch drain line from the laundry room to the septic tank was installed after several attempts to "snake" the old one failed. Leaking areas of the roof were repaired by recessing rusted roofing nails and sealing with caulk. Cost of the project was \$520.
25. **Head River Road, November 23.** Roofing contractor corrected shingles that were incorrectly installed, and replaced all shingles that were damaged by high winds. A "rubber roof" system was also put in place. Total cost was \$900.
26. **Jolor Way, December 1-10.** Volunteers removed a badly deteriorated front door and installed a new one. Seven badly deteriorated windows were also replaced with the help of a contractor. Cost of the project was \$1,300.
27. **Virginia Beach Boulevard, Colony Mobile Home Park, Dec 15.** The central heating and cooling system in this mobile home was inoperative and not repairable which was especially critical in an unusually cold month. The homeowner relied on a single space heater with a limited BTU rating. FWC procured and installed a heat pump which restored the home to a comfortable temperature setting. Total cost was \$4,700.

5. Committee Reports

5.1 Construction Projects Committee. While the year 2010 involved slightly fewer projects than 2009, there were some major activities and new methods of assisting those in need that kept the Construction Committee fully occupied and productive. In March, FWC purchased a 5 X 10 enclosed utility trailer to use for tools and construction consumables storage. Over a period of several months, shelving was installed and the trailer was outfitted with tools and consumable supplies needed for most of our projects. With the trailer, we are no longer dependent on some of our key Board Members to adequately provide the power tools and consumables needed for our projects.

In addition to the trailer, FWC also acquired space in a warehouse unit that provides a secure location for the trailer when not in use, and provides adequate storage for materials and other donated items until they are needed on a project. Industrial shelving was donated and erected in the warehouse. In the three years of operation, FWC occasionally received requests from people who did not qualify for assistance for one of several reasons. To assist some of these people in 2010, the Construction Committee took three specific actions:

1. FWC developed a list of contractors that could respond in a timely manner and perform satisfactorily on work items for which FWC volunteers were unable or unlicensed to perform,
2. Where applicant guidelines were met but FWC volunteers were unable to perform certain portions of a project, FWC contracted all or portions of the work. Sometimes these contractors donated all or part of the work and sometimes they were paid for the work by FWC.

3. Where FWC guidelines were not met, the Construction Committee sometimes worked with the applicant to prepare detailed scopes of work, recommend contractors, and occasionally work with the applicants and contractors to ensure that the work was properly completed. The primary guidelines that are not met by applicants are lack of financial need and lack of home ownership.

One of the major challenges in the upcoming year is to train existing volunteers or attract new volunteers to serve as project evaluators/estimators and project managers. This will serve to reduce burnout of existing key volunteers, ensure leaders for the future, and allow FWC to perform additional and more extensive projects in the future.

5.2 Fundraising and Community Relations Committee. Faith Works Coalition worldwide web site was launched in 2009 to help promote awareness of the mission and success of our organization. Persons in need can learn about help that is available. Other visitors can find out where to send donations and how to become a volunteer. As an adjunct to the site, selected Faith Works Coalition Board members are prepared to present Power Point presentations on the organization, mission, goals and objectives.

During this past year, Faith Works Coalition hosted the second annual golf outing in September at the Broad Bay Country Club in Virginia Beach. The tournament netted almost \$5,950, all of which was applied to the cost of building materials used in the construction projects

5.3 Volunteer Committee. The Volunteer Committee worked hard in 2010 to meet the personnel requirements of each project. Volunteer databases were continuously updated to ensure that volunteer coordination was as effective as possible. At last count, approximately 120 active volunteers were on the list. It is standard practice for the Volunteer Coordinator to attend Construction Committee meetings so as to maintain an accurate sense of volunteers needed for upcoming projects. This resulted in excellent cooperation between the Construction Committee and the Volunteer Committee.

The Navy has made numerous crewmembers available to FWC for project assignment whose ships are in upkeep and overhaul. This resource has proved invaluable to project completion in terms of time, talent, energy and numbers. Finally, we are blessed with a core team of volunteers hailing from Virginia Beach congregations that have long supported FWC. In summary, we are very grateful for the willingness of our volunteers to give of themselves to help those less fortunate in our community. The organization title is true: "Faith Works".

5.4 Finance Committee. The Finance Committee consists of three members: the FWC Treasurer, the Virginia Beach Coordinator, and the Chesapeake Coordinator. Separate checking accounts are maintained for each locale and dedicated fund. All donation checks are received by the Treasurer who records the donor, amount and date; assures proper fund deposit; and, prepares IRS letters for each donor. The committee is charged each year with developing a draft budget for the Board to review, revise and approve. A comprehensive financial report is presented to the Board of Directors each month including a balance sheet and income statement. Lastly, the committee prepares annual reports including Federal IRS Form 990EZ and Commonwealth of Virginia Form 102 to maintain regulatory compliance.

5.5 Recruitment. In an effort to maintain growth and increase our volunteer support, the Recruitment Committee has contacted over 152 churches and organizations in Virginia Beach since beginning in 2008. A dynamic PowerPoint presentation developed this year, which has been presented to numerous congregations and civic organizations successfully helping folks in our community better understand and appreciate our mission and goals. The presentation contains scenes from several recent projects, and describes the type of work accomplished as well as the typical family being helped.

Most project referrals come from member congregations and from the Virginia Beach Department of Housing and Neighborhood Preservation. The Power Point presentation is available on our FWC web site at www.faithworkscoalition.org.

6. Finance Report

For the year ending December 31, 2010

BALANCE SHEET

ASSETS

Cash Virginia Beach	\$ 43,561.28
Cash Chesapeake	7,985.74
Special Projects Dedicated Fund	1,915.13
Capital Property	<u>2,420.00</u>
TOTAL ASSETS	\$ 55,882.15

LIABILITIES & EQUITY

Liabilities	00.00
Equity	00.00
Cash On Hand	\$ 53,462.15
Capital Property	<u>2,420.00</u>
TOTAL LIABILITY & EQUITY	\$ 55,882.15

INCOME STATEMENT

INCOME

Contributions	
Project Recipient	\$ 3,376.17
Congregations	22,774.03
Corporations	100.00
Organizations	6,050.00
Individuals	9,441.91
Golf Tournament	5,946.00
Memorials	<u>00.00</u>
TOTAL REVENUE	\$ 47,688.11

EXPENSE

Construction	
Building Materials	\$ 13,408.14
Contractor Costs	9,869.24
Insurance	750.00
License, Fees and Permits	125.00
Project Support	98.10
Rentals/Equipment Storage	800.00
Trash Removal	1,330.00
Golf Tournament	3,744.40
General & Administrative	
Postage & Shipping	132.00
Printing and Duplicating	30.73
Stationary & Ink	103.91
Warehouse Rental	800.00
Website Expense	<u>530.34</u>
TOTAL EXPENSES	\$ 31,721.86
NET INCOME (LOSS)	\$ 15,966.85

7. List of Supporting Churches in 2010

Ascension Catholic	Thalia United Methodist
First Presbyterian	Great Bridge United Methodist
St. Mark's Catholic	Emmanuel Episcopal
St. Nicholas Catholic	Foundry United Methodist
Bayside Presbyterian	Kings Grant Baptist
Providence Presbyterian	Eastern Shore Chapel
Ohef Shalom	Our Savior Lutheran
Lynnhaven United Methodist	Great Bridge Presbyterian
Old Donation Episcopal	St. Aidans
Prince of Peace Catholic	Pleasant Grove Baptist
St. Steven, Martyr	Oak Grove United Methodist
Mt. Pleasant Mennonite	

8. Officers and Board of Directors

OFFICERS

Matthew Weinstein, President
Rick Galliford, Vice President
Pat Roll, Secretary/Treasurer

DIRECTORS

Matt Schorr, Nomination and Board Training Committee Chair
Bob Brenton, Construction Projects Committee Chair
Lorie Stephan, Fundraising and Community Relations Chair
David Carre, Volunteer Committee Chair
George Chafee, Membership Committee Co-chair
Bruce Warren, Membership Committee Co-chair
Mike Nickelsburg, Disaster Relief Committee Chair
Ron Chinnock, Director
Rae Gordner, Director
Richard Norman, Director
Ray Kirby, Director
Fred Parkinson, Director
Frank Bannister, Director
Morris Ellison, Director
Bob Alexander, Director
Starr Janicki, Director
John Nogosek, Director